

PROTOCOL OF THE NEGOTIATIONS

Appliesto:

Case no.:

Negotiations were conducted on at
(Company name, address)

Participate in the negotiations: :

On the part of the Contractor / Seller:

- 1. (Name)
- 2.
- 3.

On the part of the Ordering Party:

- 1. (Name)
- 2.
- 3.

Subject of negotiations:

.....
.....

CONDUCTED NEGOTIATIONS:

1. As regards the terms of the contract:

(fill in properly)

The contractor accepts the terms of the contract template/ does not accept the terms of the contract,
attachment to the invitation to negotiate of day

The contractor makes the following comments to the presented contract template:

.....
.....

Negotiating the terms of the contract after presenting the Contractor's comments:

.....
.....

The contract template agreed by the parties constitutes an appendix to these minutes.

2. With regard to the price for the performance of the contract:

The Ordering Party's proposal for the price for the performance of the subject of the contract:

- 1) PLN net (in words:)
- 2) VAT tax (VAT rate of) PLN
(in words:)
- 3) PLN gross (in words:)

Contractor / Seller's offer for the price for the performance of the contracting entity:

- 1) PLN net (in words:)
- 2) VAT tax (VAT rate) PLN
- 3) PLN gross (in words:)

After conducting negotiations for the performance of the subject of the contract, the parties agreed:

- 1) PLN net (in words:)
- 2) VAT tax (Vat rate) PLN
(in words:)
- 3) PLN gross (say:)

NOTES for the protocol:

Enter if they are

Enter if they are

1.
2.
3.

The report was drawn up in 2 identical copies: 1 for the Contractor / Seller and for the Ordering Party.

The protocol has now been completed..

Name and Surname

.....

Name and Surname

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